

W-5  
Sep -23

**PROCUREMENT OF CIVIL WORKS  
UNDER  
NATIONAL SHOPPING PROCEDURES**

**FOR**

**CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)**

**FOR**

**MANSWADESH FARMS PRODUCER COMPANY LTD  
SHENAWADI ,TALUKA KHATAV DIST SATARA.**

**UNDER**

**Hon. Balasaheb Thackeray Agribusiness Rural Transformation  
(SMART) Project**

**TENDER NOTICE**

***(CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)***

The Government of Maharashtra is implementing the World Bank-funded Hon. Balasaheb Thackeray Agribusiness and Rural Transformation (SMART) Project. *MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA* is one of the beneficiaries under the project and inviting offline bids for above mentioned works. The estimated cost of work is Rs. 64.81 lakh. The bid document is available on the project website **www.smart-mh.org** , in *tender and procurement section*. The last date for submission of offline bid is **10/11/2023 up to 1.30 PM**. Any updates or notices shall be published on aforementioned website only.

**(MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA)**

## **TENDER SCHEDULE**

**Hon. Balasaheb Thackeray Agri-business & Rural Transformation Project (SMART)**  
Govt. of Maharashtra is implementing World Bank assisted Hon. Balasaheb Thackeray Agribusiness And Rural Transformation (SMART) Project for developing Agriculture Commodity value chains. MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA is one of the beneficiaries under the project and inviting offline bids for the following work.

Name of work (Components)	Estimated Tender Amount in Rs.	Tender fee Rs.	EMD	Period of Completion in Months
<i>CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)</i>	64.81 lakhs	Rs.1180/- (1000+18% GST)	In the form of bid security declaration	6 Months
Bid document available on Project website <a href="https://www.smart-mh.org">https://www.smart-mh.org</a>		From 28/10/2023 To 10/11/2023 up to 1.00.PM		
Pre-bid meeting Date & Time		03/11 /2023 at 11.00 AM		
Bid Submission end date & time		10 /11 /2023 up to 1.30 PM		
Technical bid opening date & time		10/11 /2023 at 2.30 PM		

Bid document is available at project website <https://www.smart-mh.org> in Procurement & tender section. For further any updates / notices shall be published on project website only.

**Mr. Vijaykumar Ekanath Kokate**  
**President**

Manswadesh Farms Producer Company Ltd Shenawadi ,Taluka Khatav Dist Satara  
Pin -415538 Email. [manswadesh.satara@gmail.com](mailto:manswadesh.satara@gmail.com) Mob. No-9004769261

### **Pre-bid Meeting, Bid Submission & Opening place**

Head  
District Implementation Unit (DIU) SMART-Satara  
Administrative Building, Third Floor, Hajeri Mal  
Parange Chauk, Sadar Bajar-Satara 415001  
Phone No-02162-226822  
Email id-satara.diu.smart@gmail.com

**INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)**

Date: 28/10/2023

RFQ No.: SMART/MANSWADESH FPC/Works/07 /2022-23

To

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Sub: Invitation for Quotations for Proposed Construction work for *processing shed* (249.72 sqm)

Dear Sirs,

- 1) Govt. of Maharashtra is implementing World Bank assisted Hon. Balasaheb Thackeray Agribusiness And Rural Transformation (SMART) Project for developing Agriculture Commodity value chains. Project is extending up to 60% grants in the form of Viability Gap Fund (VGF) to eligible Community Based Organizations (CBO).
- 2) The SMART Project is being implemented by various Project Implementation Units. PIU Agriculture one of the implementing unit of SMART Project. MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA is one of the beneficiaries of PIU Agriculture under the SMART project.
- 3) MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA (hereinafter referred to as CBO) is inviting quotation for the following work under the SMART Project.
- 4) You are invited to submit your most competitive quotation for the following works:-

Sr. No.	Brief Description of the Works	Approximate Value of Work (in Rs.)	Period of completion
1	CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)	64,81,000/-	6 months

- 5) To assist you in the preparation of your quotation, we are enclosing the following:
  - a) Layout Drawings of the works;
  - b) Detailed Bill of Quantities,
  - c) Technical Specifications;
  - d) Instructions to Bidders (in two sections).
  - e) Draft Contract Agreement format which will be used for finalizing the agreement for this Contract.
- 6) You are requested to submit your bid latest by 1.30 PM on 10 /11 /2023 at following address. Opening of the technical bids will be done in the presence of bidders or their representatives at 2.30 PM on 10 /11/2023. The bid submission and opening shall be done at following address.

**Head**

District Implementation Unit (DIU) SMART-Satara  
Administrative Building, Third Floor, Hajeri Mal  
Parange Chauk, Sadar Bajar-Satara 415001  
Phone No-02162-226822  
Email id-satara.diu.smart@gmail.com

- 7) We look forward to receiving your quotations and thank you for your interest in this project.

**Mr. Vijaykumar Ekanath Kokate**  
**President**

Manswadesh Farms Producer Company Ltd Shenawadi ,Taluka Khatav Dist Satara  
Pin -415538 Email. [manswadesh.satara@gmail.com](mailto:manswadesh.satara@gmail.com) Mob. No-9004769261

## Instructions to Bidders

### SECTION - A

#### 1. Scope of Works:

MANSWADESH FARMS PRODUCER COMPANY LTD SHENAWADI ,TALUKA KHATAV DIST SATARA invites quotations for the construction of work as detailed in the table given below

Sr. No.	Brief Description of the Works	Approximate Value of Work (in Rs.)	Period of completion
1	CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)	64,81,000/-	6 Months

The successful bidder will be expected to complete the works by the intended completion date specified above.

#### 2. Qualification of the bidder:

The bidder shall provide qualification information which shall include: -

- total monetary value of construction works performed for each year of the last 5 years;
- Report on his financial standing; (Turn over certificate issued by Chartered Accountant for last five years); and
- Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount or awards in each case.
- Should possess valid license for executing civil works as per appropriate class issued by central or state PWD or any government department.

#### 3. To qualify for award of the contract the bidder: -

The bidder should fulfill following all qualification criteria;

- Should have GST registration
- Should possess valid license for executing civil works as per appropriate class issued by central or state PWD or any government department.
- should have achieved in at least one year an annual financial turnover of value not less than **Rs. 49 lakhs** in the last five years i.e. during FY 2017-18 to 2021-22 OR FY 2018-19 to 2022-23;
- Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one in which bid is invited
  - Three similar completed works each costing not less than the amount equal to **Rs. 26 lakhs. OR**
  - Two similar completed works each costing not less than the amount equal to **Rs.32 lakhs. OR**
  - One similar completed work costing not less than the amount equal to **Rs. 52 lakhs.**
- Should not have been black listed, debarred or suspended on the date of bid opening by any of the Government organization, the World Bank Group.
- should possess valid electrical license for executing building electrification works (in the event of the works being sub-contracted, the sub-contractor should have the necessary license);

- g) No contract should have been suspended or terminated and/or performance security called by an CBO(s) for reasons related to Environmental, Social (including sexual exploitation and abuse (SEA) and gender-based violence (GBV)), Health, or Safety (ESHS) requirements or safeguards in the past five years.
- h) Should not have Conflict of Interest as mentioned in the ITB 4.

**4. Conflict of Interest:**

Any Bidder found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest for the purpose of this bidding process, if the Bidder:

- a) directly or indirectly controls, is controlled by or is under common control with another Bidder; or
- b) receives or has received any direct or indirect subsidy from another Bidder; or
- c) has the same legal representative as another Bidder; or
- d) has a relationship with another Bidder, directly or through common third parties, that puts it in a position to influence the bid of another Bidder, or influence the decisions of the CBO regarding this bidding process; or
- e) any of its affiliates has been hired (or is proposed to be hired) by the CBO or Borrower as Engineer for the Contract implementation;
- f) has a close business or family relationship with the concerned professional staff of the Borrower or of the project implementing agency.

(\*for further details refer to paragraphs 3.14 and 3.15 of the "Procurement Regulations" setting forth the World Bank's policy on conflict of interest)

**5. Bid Price**

- a) The contract shall be for the whole works as described in drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialing, dating, and rewriting.
- b) The rate/price should be inclusive of all duties, GST, RCC/PEB structural design and other levies payable by the contractor under the contract
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The bidder shall fill in the prices for the Works in conformity with the bidding documents, both in figures and words.
- e) Bidder need to quote for all the items mentioned in the BOQ. If bidder failed to quote for any or more items given in the BOQ and if bidder is selected, in such case bidder has to complete the work of the said item/items without any cost.

*Note: The selected contractors shall be responsible for RCC/PEB structural design required to execute the work at his cost and designing should be done by the structural designer.*

**6. Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

**7. Tender Fee & Bid Security:**

**a) Tender Fee:**

Bidders need to download the tender document from the project website, <https://www.smart-mh.org> and should submit a non-refundable tender fee in any one of the following ways

- a) a demand draft in favour of CBO Account Name OR
- b) cash paid at CBO office and get cash receipt OR
- c) online or offline payment deposited into the following CBO bank account

**1. CBO Account Name:- Manswadesh Farms Producer Company Ltd**

**Shenawadi ,Taluka Khatav Dist Satara**

**2. Bank Account No: - 60436507031**

**3. Bank Account Type: Current Account**

**4. Bank Name: Bank Of maharashtra**

**5. Bank Branch: Aundh Tal- Khatav**

**6. IFSC Code: MAHB0000317**

The bidder needs to submit a demand draft, bank receipt, or receipt of payment made at the CBO office in the technical document envelope. If the bidder fails to submit the tender fee , such bids shall be rejected.

**b) Bid Security :**

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
  - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
  - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
  - c) if the successful Bidder fails to
    - (i) sign the Contract or
    - (ii) furnish a Performance Security

**8. Submission of bid.**

- a) The bidder is advised to visit the site at his own expense and obtain all information that may be necessary for preparing the bid.
- b) Each bidder shall submit only one bid.
- c) Modification and Withdrawal of Bids – Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.
- d) Bid shall comprise of the following 2 envelopes:
  - 1) **Envelope 1:** Technical bid
  - 2) **Envelope 2:** Financial /price bid

***Note: The above both the envelopes are to be submitted in a separate sealed envelopes mentioning the Technical bid and financial bid on top of the each envelop and bidders name at bottom of the envelope. Both these two envelopes shall be packed in a one outer envelope & seal it.***

The sealed outer envelope will also bear the following identification: -

- Bid for CONSTRUCTION OF PROCESSING SHED (249.72 Sqm)
- Bidder's name.....
- Bidder's address .....
- Bidder's contact number .....

## 1) Technical bid: (Envelop 1)

The bidder should submit following documents in **3 sets**;

- 1) Demand draft OR Bank receipt OR payment receipt issued by CBO towards tender fee.
- 2) Details of technical documents submitted (form no 1)
- 3) \*Qualification information in the format (Form -2)
- 4) Bid security declaration (Form-3)
- 5) The declaration that the bidder is not black listed/banned by any Government department / Public Sector Undertaking/ Private Sector/ or any other agency (form no 4)
- 6) Declaration about not have Conflict of Interest as mentioned in the ITB 4. (Form No 5)
- 7) Turn over certificate issued by the Chartered Accountant (Form-6)
- 8) Contractor registration certificate of appropriate class issued by the any Government organization.
- 9) GST registration certificate
- 10) valid electrical license for executing building electrification works(self or sub-contractor )

### Note:

- A) Bidders need to submit three sets of above all documents along with supporting document (one original and two copies) in the technical envelop.
- B) \*The bidder has to submit following documents with respect to similar work done
  - 1) **For Government Work:** Work done certificate duly signed by the officer not below the rank of Executive Engineer or equivalent
  - 2) **For Private Organization Work :** A copy of agreement of work/ work orders along with copy of invoices raised against work done.

## 2) Financial Bid: (Envelop 2)

The bidder shall quote for all items given in the attached quotation format only (Form no 7 & 8).

## 9. Bid opening and Evaluation process:

### a) Opening of Envelop - 1 (Technical Bid)

The 'Technical Envelop' of bids will be publicly opened first in the presence procurement committee and bidders' designated representatives and anyone who chooses to attend at the address on the date and time specified in the tender notice. In the event of the date specified for bid opening being declared as a holiday, the due date for opening of bids will be the following working day at the same time and venue.

### b) Evaluation of Technical Bid

The evaluation of the technical bids will be carried out as per the eligibility criteria mentioned in the clause 3. The bidders fulfilling minimum eligibility criteria are declared technically qualified and eligible opening of the financial proposal.

### c) Opening of Envelop - 2 (Financial Bid)

Financial envelope of technically qualified bidders shall be opened in the presence of procurement committee and bidders' designated representatives on the date and time informed by the CBO.

#### **10. Correction of Arithmetical Errors**

1. If the bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
  - (a) if there is a discrepancy between the unit price and the line-item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line-item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line-item total as quoted shall govern and the unit price shall be corrected;
  - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
  - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
2. Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Bid.

#### **11. Evaluation of Financial bids/ Quotations**

To evaluate a bid, the Purchaser shall consider the following:

- (a) Financial evaluation will be done for all items together
  - (b) Price adjustment for correction of arithmetic errors in accordance with ITB 10.
  - (c) By applying the above evaluation criteria, the Purchaser shall determine the Most Advantageous Bid. This is the bid of the bidder that meets the qualification criteria and whose bid has been determined to be:
    - (a) Substantially responsive to the bidding document; and
    - (b) the lowest evaluated cost.
12. Information relating to evaluation of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

#### **13. Award of contract:**

- a) The CBO will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.
- b) Notwithstanding the above, the CBO reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- c) The bidder whose bid is accepted will be notified of the award of contract by the CBO prior to expiration of the quotation validity period.

**14. Performance Security:**

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the CBO the performance security in the form of Demand draft in favor of the CBO for an amount equivalent of 3 % of the contract price.

**15. Period of Maintenance:**

The "Period of Maintenance" for the work is Twelve months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the CBO.

**16. Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.**

## SECTION - B

1. Format for Qualification Information.
2. Format for Submission of Quotation.
3. Format of Letter of Acceptance.

**Details of technical documents submitted**

(On bidder's letter head)

<b>Sr. No.</b>	<b>List of documents to be submitted( 3 sets)</b>	<b>Document page No</b>
1	Demand draft OR Bank receipt OR payment receipt issued by CBO towards tender fee.	
2	Qualification Information (form no 2)	
3	Bid security declaration (Form no 3)	
4	The declaration that the bidder is not black listed/banned by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency (form no 4)	
5	Declaration about not have Conflict of Interest as mentioned in the ITB 3. (Form No 5)	
6	Turn over certificate issued by the chartered Accountant or copy of ITRs or balance sheet	
7	Valid license for executing civil works as per appropriate class issued by central or state PWD or any government department	
8	GST registration certificate	
9	Valid electrical license for executing building electrification works	

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

Note: Bidders should submit this form along with all above mentioned required documents in 3 sets(one original and two copies) in the technical envelop. Each document should be numbered & should be stamped and signed by the bidders authorized signatory. Failing which CBO reserves the right to reject the bid.

## QUALIFICATION INFORMATION

### 1 For Individual Bidders

1.1 Principal place of business: \_\_\_\_\_

Power of attorney of signatory of Bid.  
**[Attach copy]**

1.2 Total value of Civil\*\* Engineering construction work performed in the last five years (in Rs. Lakhs)

2018-19: .....
2019-20:.....
2020-21:.....
2021-22:.....
2022-23:.....
2023-24:.....

1.3 Work performed as prime contractor (in the same name) on works of a similar nature over the last five years.

Project Name	Name of CBO	Description of work	Contract No.	Value of contract (Rs. Lakhs)	Date of issue of work order	Stipulated period of completion	*Actual date of completion	Remarks explaining reasons for delay and work completed
1	2	3	4	5	6	7	8	9

\*Completion certificate of Concern Engineer/ authorized person of client should be submitted along with the bid document.

#### Existing commitments and on-going works:

Description of Work	Place & State	Contract No. & Date	Value of Contract (Rs. Lakh)	Stipulated period of completion	Value of works ** remaining to be completed (Rs. Lakhs)	Anticipated date of completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)

**\*\* Certificate of concern engineer /authorized person of client should be submitted along with the bid document**

1.4 Proposed subcontracts and firms involved.

Sections of the works	Value of Sub-contract	Sub-contractor (name & address)	Experience in similar work

1.5 Evidence of access to financial resources to meet the requirement of working capital: cash in hand, lines of credit, etc. List them below and attach copies of supporting documents.

Particulars	Amount	Details
Cash in hand		
Availability of Cash flow		
Other source of fund if any		

1.6 Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the CBO.

Name of Bank	Detailed Address	Contact No

1.7 Information on litigation history in which the Bidder is involved.

Other party(ies) 1	CBO 2	Cause of dispute 3	Amount involved 4	Remarks showing present status 5

If there is NO any litigation, then mention NIL.

If YES then mentioned the details column 3 and status in column 5

1.8 Contract(s) suspended or terminated and/or Performance Security called by an CBO(s) for reasons related to Environmental, Social (including sexual exploitation and abuse (SEA) and gender-based violence (GBV)), Health, or Safety (ESHS) performance during the last five years. (If YES, mention details in the following format)

Contract(s) suspended or terminated by an CBO(s)			
Year	Contract Identification, Name and address of the CBO, and reasons for suspension or termination	Amount of suspended or terminated	Total Contract Amount (Rs)

		portion of contract (Rs)	
<b>Performance Security called by an CBO(s)</b>			
<b>Year</b>	<b>Contract Identification, Name and address of the CBO, and reasons for calling of performance security</b>		<b>Total Contract Amount (Rs)</b>

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

**BID SECURITY DECLARATION**  
**(To be submitted on the Bidder's Letter Head)**

Date: *[insert date]*

RFQ Ref No.: SMART/MANSWADESH FPC/Works/07 /2022-23

To: Manswadesh Farms Producer Company Ltd Shenawadi

We, the undersigned, declare that:

We understand that, according to your conditions, quotation must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with any CBO or project implementing unit under SMART or various offices under various Government organization / World Bank funded Projects for the period of 3 years starting from opening of the financial bids, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have not accepted the correction of the Bid Price pursuant to ITB ; or
- (b) during the bid process, if any information submitted by us found manipulated / hidden /false / mala fide in the bid ; or
- (c) have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid or any extended date provided by us; or
- (d) having been notified of the acceptance of our Bid by the CBO/Employer during the period of bid validity,
  - (i) fail or refuse to execute the Contract, if required, or
  - (ii) fail or refuse to furnish the Performance Security.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Signature:

Name of person signing bid-security declaration:

Designation:

Name of Bidder:

Date:

Bidder's office Seal:

**FORMAT OF SELF DECLARATION WITH REGARD TO BLACKLISTING/ NON-DEBARMENT & ESHS**

**(To be submitted on the Bidder's Letter Head)**

Date: *[insert date]*

Tender Ref No.: SMART/MANSWADESH FPC/Works/07/2022-23

To: Manswadesh Farms Producer Company Ltd Shenawadi

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department /Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the supply goods/ works/ Services during the last 3 years.

We also confirm and declare that no contract should have been suspended or terminated and/or performance security called by an CBO(s) for reasons related to Environmental, Social (including sexual exploitation and abuse (SEA) and gender-based violence (GBV)), Health, or Safety (ESHS) requirements or safeguards in the past 5 years.

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

**FORMAT OF SELF DECLARATION: NOT HAVE CONFLICT OF INTEREST**  
**(To be submitted on the Bidder's Letter Head)**

Date:

Tender Ref No.: SMART/MANSWADESH FPC/Works/07 /2022-23

To:

Manswadesh Farms Producer Company Ltd Shenawadi

We hereby confirm and declare that we, M/s -----,  
not have Conflict of Interest as mentioned in the ITB 4. We undertake that we shall be liable  
for any punitive action in case of false declaration.

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

**TURNOVER CERTIFICATE ISSUED BY CHARTERED ACCOUNTANT FIRM  
(on CA's letter head)**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that M/s. (name of bidder) is having registered office at (detailed office address). The turnover of the (name of firm) for the following financial years based on the audited financial Statement is as under.

Sr. No.	Financial Year	Turnover in lakhs
1		
2		
3		
4		
5		

The above information/figures are true and authentic to the best of my knowledge and belief. I/we am/ are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of bid or at any stage, besides liabilities towards prosecution under appropriate law.

Signature of the Chartered Accountant

Name of the Firm

Registration No.

Date:

Place:

(Seal of the Chartered Accountant)

Email id:

UDIN:

Note:

1. *Turnover certificate without UDIN shall be rejected.*
2. *Turnover from unaudited financial statement shall not be considered*
3. *Turnover mentioned in UDIN document available on The Institute of Chartered Accountants of India website and this certificate should be same. If there is any difference in such case CBO reserves the right to reject the bid*

**LETTER OF QUOTATION  
(On Bidders Letter head)**

RFQ No: .....  
Date of Quotation Submission: .....

To:  
{Bidder to mention name and address of CBO}

Subject: Submission of Quotation for construction of processing shed (249.72 sqm)

Sir,  
We have no reservations to the Invitation for Quotation Document, and offer to execute the Works referred above in accordance with the Conditions of Contract enclosed therewith at a Total Contract Price of –

Rs. \_\_\_\_\_ [in figures]  
Rs. \_\_\_\_\_ [in words].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.

We confirm that we bound to comply with (i) the applicable Laws/ Rules/ Regulations for protection of environment, public health and safety; (ii) the regulatory authority conditions (if any) attached to any permits or approvals for the project;

We confirm that, if our quotation is accepted, we are responsible to submit and implement he detailed plan to comply the entire requirement mentioned in the annexure -2 with respect to Environmental, Social (including sexual exploitation and abuse (SEA) and gender-based violence (GBV)), Health and Safety risks. We also confirm that we have included all cost associated for implementation of this plan in our quotation. We also confirm that, we are responsible for RCC/PEB structural design required to execute the work and designing work shall be done by the structural designer.

We hereby confirm that this quotation is valid for 90 days as mentioned in Instructions to bidders.

We have not been currently debarred or suspended by any Government Organization, the World Bank Group.

Yours faithfully,

Authorized Signature : Date signed: \_\_\_\_\_

Name & Title of Signatory : \_\_\_\_\_  
Name of Bidder : \_\_\_\_\_  
Address : \_\_\_\_\_

**BILL OF QUANTITIES**

The approximate Bill of Quantities is indicated below to give an idea of the work which should be executed in accordance with the approved drawings and specifications to enable the bidder to furnish the Item rate wise price. Bidders may, however, note that no variations in the Item rate cost are acceptable (except where extra items are ordered by the Engineer).

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
1	Excavation for foundation in earth, soil of all types, sand, gravel and soft murum, including removing the excavated material up to a distance of 50 m.beyond the building area & stacking and spreading as directed, dewatering, preparing the bed for the foundation and necessary back filling, ramming, watering Including shoring and strutting,including all leads and Lifts etc.complete.	55.99	Cubic Metre			
2	Excavation for foundation in Hard murum in cluding removing the excavated material upto adistance of 50 metres beyond the building area and stacking and spreading as directed, dewatering, preparing the bed for the foundation and necessary backfilling, ramming, watering including shoring and strutting including all leads and Lifts etc.complete.	25.92	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
3	Providing and laying Cast in situ/ Ready Mix cement concrete in M-10 of trap/granite/quartzite/gneiss metal for foundation and bedding including bailing out water, Steel centering, formwork, laying/pumping, compacting, roughening them if special finish is to be provided, finishing if required and curing complete ,with fully automatic microprocess or base dPLCwith SCADA enable dreversible Drum Type mixer/ concrete Batch mix plant (Panmixer) including all leads and Lifts etc.complete.	35.554	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
4	Providing and laying in situ cement concrete of M-20 grade of trap / granite/quartzite/gneiss metal for R.C.C. work like raft, grillages, strips, foundations and footings of R.C.C.columns and steel stanchions including bailing-out water manually, including centering formwork of plywood / steel, compaction, covering newly laid concrete by gunny bag, plastic or tarpaulin, finishing the formed surface with cement mortar 1:3 of sufficient minimum thickness to give a smooth and even surface or roughening if special finish is to be provided and curing etc complete. (Excluding reinforcement) The cement mortar 1:3 plaster is considered for rendering uneven and honeycombed surface only.including all leads and Lifts etc.complete.	22.68	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
5	Providing and laying Cast in situ/Ready Mix cement concrete M-20 of trap / granite /quartzite/ gneiss metal for R.C.C. columns as per detailed designs and drawing or as directed including steel centering, formwork, cover blocks, laying/pumping, compaction finishing the formed surfaces with cement mortar 1:3 of sufficient minimum thickness to give a smooth and even surface or roughening if special finish is to be provided and curing etc. complete,(Excluding reinforcement and structural steel).with fully automatic micro processor based PLC with SCADA enabled reversible Drum Type mixer/ concrete Batch mix plant (Pan mixer) including all leads and Lifts etc.complete.	14.18	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
6	Providing and laying Cast in situ/Ready Mix cement concrete M-20 of trap / granite /quartzite/ gneiss metal for R.C.C. beams and lintels as per detailed designs and drawings or as directed including steel centering, formwork, cover blocks, laying/pumping, compactionand roughening the surface if special finish is to be provided and curing etc. complete. (Excluding reinforcement and structural steel). with fully automatic micro processor based PLC with SCADA enabled reversible Drum Type mixer/ concrete Batch mix plant (Pan mixer)including all leads and Lifts etc.complete.	16.11	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
7	Providing and laying Cast in situ /Ready Mix cement concrete M 20 of trap /granite /quartzite /gneiss gneiss metal for R.C.C. slab sand landings as per detailed design sand drawings including centering, formwork, cover blocks, laying /pumping, compaction finishing the formed surfaces with cement mortar 1:3 of sufficient minimum thickness to give a smooth and even surface or roughening if special finish is to be provided and curing etc.complete, (Excluding reinforcement and structural steel).with fully automatic microprocessor based PLC with SCADA enabled reversible Drum Type mixer /concrete Batch mix lant (Pan mixer)including all leads and Lifts etc.complete.	2.58	Cubic Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
8	Providing and laying Cast in situ /Ready Mix cement concrete M-20 of trap /granite /quartzite /gneiss metal for R.C.C. Chajja as per detailed designs and drawings including centering, formwork, cover blocks, compaction, curing, finishing and roughening the surface if special finishis to be provided and curing etc. complete. (Excluding reinforcement and structural steel).with fully automatic microprocessor based PLC with SCADA enabled reversible Drum Type mixer /concrete Batch mix plant (Panmixer) including all leads and Lifts etc.complete.	2.64	Cubic Metre			
9	Providing and fixing in position TMT - FE - 500 bar reinforcement of various diameters for R.C.C. pile caps, footings, foundations, slabs, beams columns, canopies, staircase, newels, chajjas, lintels pardis, copings, fins, arches etc. as per detailed designs, drawings and schedules. including cutting, bending, hooking the bars, binding with wires or tack welding and supporting as required including all leads and Lifts etc.complete.	6.93	Mertric Ton			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
10	Filling in plinth and floors with contractors material/ brought from outside and approved by Engineer in charge in layers of 15 cm to 20 cm including watering and compaction including all leads and Lifts etc.complete.	190.57	Cubic Metre			
11	Providing second class Burnt Brick masonry with conventional/ I.S. type bricks in cement mortar 1:6 in superstructure including striking joints, raking out joints, watering and scaffolding including all leads and Lifts etc.complete.	14.26	Cubic Metre			
12	Providing masonry with conventional /Indian Standard type bricks in cement mortar 1:6 in superstructure including striking joints raking out joints, watering and scaffolding including all leads and Lifts etc.complete.	29.89	Cubic Metre			
13	Providing internal cement plaster 6 mm thick in a single coat in cement mortar 1:4 without neeru finish to concrete surface in all positions including scaffolding and curing including all leads and Lifts etc.complete	17.57	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
14	Providing internal cement plaster 12 mm thick single coats in cement mortar 1:4 without neeru finish to concrete or brick surfaces, in all positions including scaffolding and curing including all leads and Lifts etc.complete.	128.11	Square Metre			
15	Providing sand faced plaster externally in cement mortar using approved screened sand, in all positions including base coat of 15 mm thick in cement mortar 1:4 using waterproofing compound at 1 kg per cement bag curing the same for not less than 2 days and keeping the surface of the base coat rough to receive the sand faced treatment 6 to 8 mm thick in cement mortar 1:4 finishing the surface by taking out grains and curing for fourteen days scaffolding including all leads and Lifts etc.complete.	128.11	Square Metre			
16	Providing and laying in situ cement concrete M-20 with tremix treatment for 100 mm thickness for flooring with groove cutting of 4mm wide and 20mm deep with necessary refilling with bitumen including all leads and Lifts etc.complete.	232.52	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
17	Providing and applying white-wash in Two coats on old/ new plastered or masonry surfaces and asbestos cement sheets including scaffolding and preparing the surface by brushing and brooming down including all leads and Lifts etc.complete.	145.68	Square Metre			
18	Providing and applying washable oil-bound distemper of approved colour and shade to old and new surfaces in two coats including scaffolding,preparing the surfaces. (excluding the primer coat.) including all leads and Lifts etc.complete.	145.68	Square Metre			
19	Providing and applying two coats o exterior weather shield paint of approved manufacture and of approved colour to the plastered surfaces including cleaning preparing the plaster surface applying primer coat, scaffolding if necessary, including all leads and Lifts etc.complete.	128.11	Square Metre			
20	Providing & constructing Brick Masonry Inspection Chamber 60cm x 45cm x 90cm including 1:4:8 cement concrete foundation 1:2:4 cement concrete channels half round G.S.W .pipes, Brick Masonry, plastering from inside and with frame fixed incement concrete including all leads and Lifts etc.complete.	1	Number			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
21	Providing and fixing in position powder coated aluminium louvered windows /ventilator of various sizes with powder coating as per detailed drawing and specifications including aluminium frames 80 x 38 m x 1.22 mm box type, 5 mm thick sheet glass louvers, of approved quality including all leads and Lifts etc.complete.	17.57	Square Metre			
22	Providing and fixing rolling shutter fabricated from steel laths of minimum thickness 0.9 mm with lock plate of 3.15 mm thickness reinforced with 35x35x5 mm angle section fitted with sliding bolts and handles for both sides, deep M.S.channel section of depth and thickness not less than 65mm and 3.15mm respectively with hold fastarr angements, M.S.Bracket plate 300x300x3.15mm minimum size and shape with square bar, suspension shaft of minimum 32mm diameter, hood cover of M.S. sheet not less than 0.9mm thickness and of any size attopand safety device sincluding mechanical gear operation arrangement consisting of worm gear wheels and worms of high grade castir on or mild steel and one coat of redlead primer including all leads and Lifts etc.complete.	18.00	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
23	Providing and Fixing Turbo ventilator including all leads and Lifts etc.complete.	6.00	Number			
24	Providing and fixing 45 cm wide mild steel ladder of 40 mm x 6 mm mild steel flat stringers and step so f 18 mm dia. Mild steel bar for water tank including fixing it in(1:2:4)M-15 cement concrete block 60 cm x 30 cm x 30 cm and painting the ladder including all leads and Lifts etc.complete. (Anti Corrossive Paint)	5.00	Rmt			
25	Conveying materials obtained from excavation including all lifts, laying in layers of 20 cm. to 30 cm.breaking clods , dressing to the required lines, curves, grade sand section, watering and compacting to not less than 97%of standard proctor density for a lead of 300 m.to 500 m.inclusive, from the site of excavation to the site of deposition as directed including all leads and Lifts etc.complete.	81.91	Cubic Metre			
26	Providing pre constructional antitermite treatment as per I.S.6313 (Part-II)by treating the top surface of plinth filling at the rate of 5 litre so femulsion concentrate at 1.0 percent of clorophyrifosper square metre of surface area covering teny ears guarantee on bond paper including all leads and Lifts etc.complete.	232.52	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
27	Providing and fixing colour coated Zinalume (R)AZ 150 (min 150 gms /sq.mt. total one achside)profiled sheets forroofing. The feed material is manufactured out of nominal 0.45 mm Base Metal Thickness (BMT) (0.5mm TCT), Hi-strength steel with min. 550 M Payield strength, metallic hot dip coated with Aluminium- Zinalloy (55% aluminium 43.4%zinc 1.6% silicon) with COLORBOND(R)steel quality super durable polyester paint coat (within organic pigment).The paint shall have a total coating thickness of nominal 35 um, comprising of nominal 25 um exterior coat on top surface and nominal 10 m reverse coat on back surface. Profile sheet shall have no m. 950 - 1050 mm effective cover width and nominal 25-30 mm deep ribs with sub tle square fluting in the five panat nominal 180-250 mm center-to-center.Theen drib shall be designed for anti-capillary groove. and return leg.The feed materials should have coil manufacturers product details marked are gular interval. Including fasteners with min.fastened with min.25 um Zinc-Tin alloy coated, Hex head, self-drilling screw including all leads and Lifts etc.complete (weight of profile 4.52 Kilogram/ Square Metre)	252.93	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
28	Providing structural steel work in hollow section of various thickness & sizes in square, rectangular & round shape from 25 to 450 mm section as per I.S.:4923 YST 310 grade produced from iron ore & blastfurnace route, etc.including cutting,fabricating, hoisting, erecting, fixing, making riveted /bolted /welded connections & painting including all leads and Lifts etc.complete.	3.79	Metric Tonne			
	<b>S.W. II - W.H. PEB Work</b>					
29	Above Plinth PEB Structure-providing & erecting PEB structure with zincallume sheets including all leads and Lifts etc.complete.	249.72	Square Metre			
	<b>Sub Work No:-III Electrification</b>					
30	Supplying,erecting & terminating XLPE armoured cable 3 core 6 sq. mm.copper conductor continuous 5.48 sq. mm .(12SWG)G.I.earth wire complete erected with glands & lugs, on wall/ trusses / pole or laid in provided	15	Running Metre			
31	Making trench of suitable width and dept h in hard murum /tar road for laying provided LT cable upto and including 16 sq.mm complete as per specification no.CW-EXNCTR	15	Running Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
32	Making trench of suitable width and depth in soft soil for laying provided LT cable upto and including 16 sq.mm complete as per specification no. CW-EXN-CTR	5	Running Metre			
33	Supplying & erecting mains PVC unarmoured cable 1100 Volt grade ISI mark 3 core / 2.5 sq mm stranded /solid copper	65	Square Metre			
34	Supplying & erecting weather proof powder coated distribution board 4 way with 2 x 6 / 10 Amp S.P.M.C. B. with industrial two pin plug socket 10 A and 3	6	Number			
35	Providing point wiring for street light with PVC unarmoured cable 1100 Volt grade ISI mark 3 core 1.5 sq mm stranded / solid copper erected on wall with G.I.Saddle duly painted @ 0,25 m C/C rigidly grouted in the wall.	5	Number			
36	Supplying & erecting 10-12 W, 230 V integra type LED Lamp suitable for B-22/E-27 base.	4	Number			
37	Supplying and erecting LED street light fitting suitable for 20 to 25 W, with PF>0.95 class IP65 and above housing of ressuredie cast aluminium alloy and heat sink extruded aluminium complete as per specification No	4	Number			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
38	Supplying and erecting street light Wall bracket made from 40 mm.dia 'B' class G.I. pipe 1.2 min total length complete as per specification no. FG-BKT/WB	1	Number			
39	Providing earthing with galvanized iron earth plate size 60 x 60 x 0.6 cm complete with all materials ,testing & recording the results as per specification no. EA-EP	1	Number			
40	Providing pipe type earthing with 40 mm. dia. G.I. pipe or 20 mm dia. G.I. Rod complete with all materials as per specification no. EA-EP	1	Number			
41	Supplying,erecting & marking DPMCB 6A to 32A,C-series (formotor / power)in provided distribution board as per specification no. SW-SWR/MCB	1	Number			
42	Supplying, erecting & marking SPMCB 6A to 32A ,B- series(forlighting)in provided distribution board as per specification no. SW-SWR/MCB	1	Number			
43	Supplying and erecting GI sheet 1.6 mm ( 16SWG)to be used for fabrication of boxes panel board setc .including cutting, bending, drilling, welding, riveting etc.and painting with one coat of red lead paint and 2 coats.	1	Square Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
44	Supplying and erecting marine plywood 18/19 mm thick fixed to wall or on provided panel board with necessary materials such as screws, wall asteners, supports, nut bolts etc. complete.	1	Square Metre			
45	Supplying and erecting triple pole and neutral distribution board (TPNDB) surface / flush mounted suitable for SPMCB of 12 ways on iron / GI frame (horizontal busbar type) as per	2	Number			
46	Supplying & erecting G.I. pipe 'A' class 25 mm dia. Erected for enclosing XLPE armoured cable on wall / pole as per specification no. CB-CE	10	Running Metre			
47	Supplying & erecting G.I. pipe 'A' class 40 mm dia. erected for enclosing XLPE armoured cable on wall / pole as per specification no. CB-CE	6	Running Metre			
48	Supplying and laying (including excavation of suitable width & depth upto 90 cm) 75 mm outside dia. double wall corrugated pipes (DWC) of HDPE for enclosing cable below	12	Running Metre			
49	Supplying & erecting 18 gauge M.S. Box powder coated (4"x4") 3 way for mains connection.	4	Number			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
50	Supplying & erecting Siemens type brass cable glands for 3 to 4 core 6 sq.mm / 2 to 4 core 10 sq.mm. for XLPE armoured cable as per specification No. CB-GL	3	Number			
51	Supplying shock proof type handlamp with lamp holder, bulb lamp 100 W guarded glass and 30 mtr.3 core PVC flexible cord with hand shield type 3 pin 6 Amp. Plug	3	Number			
52	Point wiring for independent plugin 20 mm ISI marked HMSPVC conduit with 1.5 sq.mm (2+1E) FRLSH grade copper wire, flush type switch, earthing and required	6	Number			
53	Supplying and erecting Street light bracket made from 25 mm. dia_ B' class G.I.Pipe, 0.6 min length along with pole cap of 300 mm length and 80 mm dia duly welded with provided leads as per specification no. FG-	4	Number			
54	Supplying & erecting mains with 2 x 2.5 Sq.mm stranded copper PVC insulated wire with 2 x 1.5 Sq. mm copper PVC wire in PVC casing - capping 20 mm on wall /	4	Running Metre			
55	Supplying & erecting main with 2x4.00 Sq. mm stranded copper PVC insulated wire with 2 x 1.5 Sq.mm copper PVC wire in PVC casing - capping on wall / ceiling.	4	Running Metre			

Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
56	Supplying and erecting double pole switch surface type / flush type 240 V,32 A with indicator lamp & fuse as per specification no. SW-SWR / BDP.	5	Number			
57	Supplying and erecting double pole metal clads switch with HC type fuse and neutrallink 240 V,32 A on iron / Giframe as per specification no. SW-SWR/MDP ..	4	Number			
58	Supplying & erecting 3 W 230 V integral type LED Lamp suitable for B-22/E-27 base.	4	Number			
59	Supplying and erecting T 8 Fluorescent tube day light 1200mm 36 W	3	Number			
60	Supplying & erecting ready to use Retrofit T 8 LED 18 /20 tube light with polycarbonate body, heat sink,integrated HF electronic driver complete & compatible to	4	Number			
61	Supplying and erecting regular /standard model ceiling fan of 900 / 1050 mm. sweep complete erected in position as per specification no. FG-FN/CF	5	Square Metre			
62	Supplying and fixing wire mesh (Jali) cover suitable for fitting / fan or for any purpose,complete with necessary materials.The jali cover shall be made from good quality G.I. wire mesh	4	Number			



Sr.No	Item of work	QTY	Unit	Unit Rate in Rs inclusive of all duties GST, other levies etc.		Total amount in Rs
				In Figure	In Word	
	<b>2) BRICKS</b>					
	a)Water Absorption (Set of 5 Bricks), Compressive Strength( Set	<b>1</b>	Nos			
	<b>3) CONCRETE</b>					
	a) Compressive Strength OF C.C. Cube (Set of 3 cubes	<b>1</b>	Nos			
	b) Concrete Mix Design (With all Tests on basic materials)	<b>1</b>	Nos			
	<b>4) STEEL</b>					
	Steel bar testing upto 16 mm (set of 3 bars)(Tensile strength ,% ,Elongation, Yield Stress, Weight-Per Meter ,Bend /Rebend Test, Proof Stress.)	<b>1</b>	Nos			
<b>69</b>	Management Strategies and Implementation Plan (MSIP) to manage the Environmental, Social, Health and Safety (ESHS) risks and ESHS Code of Conduct					
		<b>Total Amount inclusive of all in Rs. =</b>				

Note: The total amount mentioned in the form-7 should be same as mentioned in the BOQ.

We agree to execute the works in accordance with the terms and conditions mentioned in the invitation for quotation document , approved drawings and technical specifications at a total fixed contract price of Rs...../- (amount in figures) (Rs. ....only amount in words).

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

## **Management Strategies and Implementation Plan (MSIP) to manage the Environmental, Social, Health and Safety (ESHS) risks and ESHS Code of Conduct**

The policy goal, as a minimum, shall be to integrate environmental protection, forest and biodiversity conservation, pollution prevention, promote resource use efficiency, waste management, community health and safety measures and protection of cultural heritage sites during designing and execution of the civil works. It is also to promote gender equality, child protection, vulnerable people (including those with disabilities), sexual harassment, gender-based violence (GBV), sexual exploitation and abuse (SEA), HIV/AIDS awareness and prevention in the planning processes, programs, and various activities involved in the execution of the works.

The Bidder shall accordingly submit a comprehensive and concise Management Strategies and Implementation Plan (MSIP) to manage the Environmental, Social (including sexual exploitation and abuse (SEA) and gender-based violence (GBV), Health and Safety (ESHS) risks, and ESHS Code of Conduct.

The Plan shall include;

1. Management of construction debris (silt, oil, solid waste, wastewater, etc.) and traffic management plan to ensure safety of local communities and ecosystem from construction activities
2. Abatement plan for environmental pollution, re-vegetation of construction site and sensitization of workforce
3. Water resource protection plan to prevent contamination of drinking water;
4. Boundary marking and protection strategy to prevent depositing on private land and offsite adverse impacts;
5. Gender based violence and sexual exploitation and abuse (GBV/SEA) prevention and response action plan
6. Mobilization strategy
7. Worker's camp management plan including the process for mitigating construction related impacts on local community
8. Occupational health and safety plan of the workforce
9. Child Protection Plan
10. Capacity building/training Plan
11. HIV/AIDS awareness and prevention plan
12. Prevention and mitigation plan of COVID-19

The plan shall describe the actions, materials, equipment, management processes, including costs etc. that will be implemented by the Contractor, and its subcontractors.

The Bidder shall document and submit the Code of Conduct that will apply to its employees and subcontractors, to mitigate ESHS risks and to ensure compliance with its Environmental, Social, Health and Safety (ESHS) obligations under the contract.

In addition, the Bidder shall submit an outline of how this Code of Conduct will be implemented and availability of qualified and trained personnel to supervise and implement the action plan. This will include how it will be introduced into conditions of employment/engagement, what training will be provided, how it will be monitored and how the Contractor proposes to deal with any breaches.

For details, please refer to the chapter no. 11 on the Construction Management Guideline and chapter no 14 on Labour Management Framework of the SMART project's Environment & Social Management Framework (ESMF) report. For accessing ESMF report,

please visit [https://www.smart-mh.org/cdn//2019/08/190818171526\\_405e4be8b9d3ce2374fe29ce1561a62b.pdf](https://www.smart-mh.org/cdn//2019/08/190818171526_405e4be8b9d3ce2374fe29ce1561a62b.pdf) and for EHS guideline visit <http://documents1.worldbank.org/curated/en/157871484635724258/pdf/112110-WP-Final-General-EHS-Guidelines.pdf>

**LETTER OF ACCEPTANCE  
CUM NOTICE TO PROCEED WITH THE WORK**

**(LETTER HEAD OF THE CBO)**

Dated: \_\_\_\_\_

To: \_\_\_\_\_ [Name and address of the Contractor]  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

This is to notify you that your quotation dated \_\_\_\_\_ for execution of the \_\_\_\_\_ for the contract price of Rupees \_\_\_\_\_ [amount in words and figures], is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs. \_\_\_\_\_ (equivalent to 3% of the contract price) within 15 days of the receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour of .....(CBO) shall be valid until date 28 days after the date of issue of the Certificate of Completion i.e., up to \_\_\_\_\_. Failure to furnish the Performance Security will entail cancellation of the award of contract.

You have to submit detailed ESHS compliance plan within one week from the date of this letter of acceptance. Failure to submit the acceptable ESHS plan will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than \_\_\_\_\_ under the instructions of the Engineer, \_\_\_\_\_ and ensure its completion within the contract period.

With the issuance of this acceptance letter and you're furnishing the Performance Security, contract for the above said work stands concluded.

Yours faithfully,

**Authorized Signature  
Name and title of Signatory**

**Draft Agreement form for  
ARTICLES OF AGREEMENT**

1. This deed of agreement is made in the form of agreement on \_\_\_\_\_ day \_\_\_\_\_ month \_\_\_\_\_ 20 \_\_, between the \_\_\_\_\_ (CBO) or his authorized representative (hereinafter referred to as the first party) and \_\_\_\_\_ (Name of the Contractor), S/O \_\_\_\_\_ resident of \_\_\_\_\_<sup>1</sup> (hereinafter referred to as the second party), to execute the work of construction of \_\_\_\_\_ (hereinafter referred to as works) on the following terms and conditions.

**2. Cost of the Contract**

The total cost of the works (hereinafter referred to as the “total cost”) is Rs. ....../- as per the final contract amount /amount reflected in final BOQ.

**3. Payments under the contract:**

Payments to the second party for the construction work will be released by the first party in the following manner: -

1 <sup>st</sup> R. A. Bill	25% of the total cost
2 <sup>nd</sup> R. A. Bill	20% of the total cost
3 <sup>rd</sup> R. A. Bill	20% of the total cost
4 <sup>th</sup> R. A. Bill	20% of the total cost
Final Work Completed as per Tender	15% of the total cost

**3.1 (Not Applicable)**

3.1 The CBO shall retain (Retention Money) 6% of the amount from each payment due to the Contractor subject to the maximum of 5% of final contract price. Half of the amount retained shall be repaid upon completion of the works, and other half shall be repaid when the Defects Liability Period has passed and the Engineer has certified that all Defects notified to the Contractor before the end of this period have been corrected. On completion of the whole works the Contractor may substitute the balance retention money with an “on demand” Bank guarantee.

**3.3 Payments at each stage will be made by the first party:**

- (a) on the second party submitting an invoice for an equivalent amount;
- (b) on certification of the invoice (except for the first installment) by the engineer nominated by the first party with respect to quality of works in the format in Annexure - 1; and
- (c) upon proper and justified utilization of at least 50 % of the previous installment and 100 % of any prior installment.

**4. Notice by Contractor to Engineer**

The second party, on the works reaching each stage of construction, shall issue a notice to the first party or the Engineer nominated by the first party [who is

<sup>1</sup>In case of a firm insert ‘complete address of the firm’. In case of an individual contractor insert identification like ‘son of and resident of’ etc.

responsible for supervising the contractor, administering the contract, certifying payments due to the contractor, issuing and valuing variations to the contract, awarding extension of time etc.] to visit the site for certification of stage completion. Within 15 days of the receipt of such notice, the first party or the engineer nominated by it, will ensure issue of stage completion certificate after due verification.

**5. Completion time**

The works should be completed in 6 Months from the date of this Agreement. In exceptional circumstances, the time period stated in this clause may be extended in writing by mutual consent of both the parties.

**6.** If any of the compensation events mentioned below would prevent the work being completed by the intended completion date, the first party will decide on the intended completion date being extended by a suitable period:

- a) The first party does not give access to the site or a part thereof by the agreed period.
- b) The first party orders a delay or does not issue completed drawings, specifications or instructions for execution of the work on time.
- c) Ground conditions are substantially more adverse than could reasonably have been assumed before issue of letter of acceptance and from information provided to second party or from visual inspection of the site.
- d) Payments due to the second party are delayed without reason.
- e) Certification for stage completion of the work is delayed unreasonably.

**7.** Any willful delay on the part of the second party in completing the construction within the stipulated period will render him liable to pay liquidated damages. @ 0.05 % of the contract value of the work per day which will be deducted from payments due to him. The first party may cancel the contract and take recourse to such other action as deemed appropriate once the total amount of liquidated damages exceeds 5 % of the contract amount.

**8. Duties and responsibilities of the first party**

**8.1** The first party shall be responsible for providing regular and frequent supervision and guidance to the second party for carrying out the works as per specifications. This will include written guidelines and regular site visit of the authorized personnel of the first party, for checking quality of material and construction to ensure that it is as per the norms.

**8.2** The first party shall supply 3 sets of drawings, specifications and guidelines to the second party for the proposed works.

**8.3** Possession of the site will be handed over to the second party within 10 days of signing of the agreement.

**8.4** The Engineer or such other person as may be authorized by the first party shall hold meeting once in a month where the second party or his representative at site will submit the latest information including progress report and difficulties if any, in the execution of the work. The whole team may jointly inspect the site on a particular day to take stock of activities.

**8.5** The Engineer shall record his observations/instructions at the time of his site visit in a site register maintained by the second party. The second party will carry out the instructions and promptly rectify any deviations pointed out by the engineer. If the deviations are not rectified, within the time specified in the Engineer's notice, the first party as well as the engineer nominated by it, may instruct stoppage or suspension of the construction. It shall thereupon be open to the first party or the engineer to have the deviations rectified at the cost of the second party.

**8.6** The Engineer shall issue a Certificate of Completion of the Works on the request of the second party, and upon deciding that the whole of the Works is completed.

## **9. Duties and responsibilities of the second party**

**9.1** The second party shall:

- a) take up the works and arrange for its completion within the time period stipulated in clause 5;
- b) employ suitable skilled persons to carry out the works;
- c) regularly supervise and monitor the progress of work;
- d) abide by the technical suggestions/ direction of supervisory personnel including engineers etc. regarding building construction;
- e) be responsible for bringing any discrepancy to the notice of the representative of the first party and seek necessary clarification;
- f) ensure that the work is carried out in accordance with specifications, drawings and within the total of the contract amount without any cost escalation;
- g) keep the first party informed about the progress of work;
- h) correct the notified defects within the length of time specified by the Engineer;
- i) be responsible for all security and watch and ward arrangements at site till handing over of the works to the first party;
- j) maintain necessary insurance against loss of materials/cash, etc. or workman disability compensation claims of the personnel deployed on the works as well as third party claims from the start date to the end of defect liability period;
- k) pay all duties, taxes and other levies payable by construction agencies as per law under the contract (First party will effect deduction from running bills in respect of such taxes as may be imposed under the law);
- l) abide by the regulatory authority conditions (if any) attached to any permits or approvals for the project; and the ESHS Management Strategies and Implementation Plan and ESHS Code of Conduct, if any prescribed by the CBO;
- m) abide by all labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authorities;
- n) abide by all enactments on environmental protection and rules made there under, regulations, notifications and by-laws of the State or Central Government, or local authorities;
- o) be responsible for the safety of all activities on the Site.

## **10. Variations / Extra Items**

The works shall be executed by the second party in accordance with the approved drawings and specifications. No variation in cost is acceptable. However, if the Engineer issues instructions for execution of extra items, the following procedure shall be followed:-

- a) The second party shall provide the Engineer with a quotation for carrying out the extra items when requested to do so by the Engineer. The Engineer shall assess the quotation, which shall be given within seven days of the request before the extra items are ordered.

- b) If the quotation given by the second party is unreasonable, the Engineer may order the extra items and make a change to the Contract Price which shall be based on Engineer's own forecast of the effects of the extra items on the Contractor's costs.
- c) The second party shall not be entitled to additional payment for costs, which could have been avoided by giving early warning.

#### **11. Securities**

The Performance Security shall be provided to the CBO no later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank acceptable to the CBO. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee.

#### **12. Termination**

12.1 The CBO may terminate the Contract if the other party causes a fundamental breach of the Contract.

12.2 Fundamental breaches of Contract include, but shall not be limited to the following:

- (a) the contractor stops work for 28 days and the stoppage has not been authorized by the Engineer;
- (b) the Contractor has become bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
- (c) the Engineer gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Engineer;
- (d) the Contractor does not maintain a security which is required;
- (e) the Contractor has engaged in Fraud and Corruption as defined in Section C, in competing for or in executing the Contract; and
- (f) the contractor has delayed the completion of the Works by the number of days for which the maximum amount of liquidated damages can be paid

12.3 Notwithstanding the above, the CBO may terminate the Contract for convenience.

12.4 If the Contract is terminated the Contractor shall stop work immediately, make the Site safe and secure and leave the Site as soon as reasonably possible.

#### **13. Payment upon Termination**

13.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Engineer shall issue a certificate for the value of the work done less advance payments received up to the date of the issue of the certificate, less other recoveries due in terms of the contract, less taxes due to be deducted at source as per applicable law.

13.2 If the Contract is terminated at the CBO's convenience, the Engineer shall issue a certificate for the value of the work done, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works and less advance payments received up to the date of the certificate, less other recoveries due in terms of the contract and less taxes due to be deducted at source as per applicable law.

#### **14. Dispute settlement**

If over the works, any dispute arises between the two parties, relating to any aspects of this Agreement, the parties shall first attempt to settle the dispute through mutual and amicable consultation.

In the event of agreement not being reached, the matter will be referred for arbitration by a Sole Arbitrator not below the level of retired Chief Engineer / Superintending Engineer, (not connected in part or whole with this Project in his service) to be appointed by the first party. The Arbitration will be conducted in accordance with the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties.

15. **Fraud and Corruption**

The World Bank requires compliance with the Bank's Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the WBG's Sanctions Framework, as set forth in Section C. In further pursuance of this policy, the Contractor shall permit and shall cause its sub-contractors, sub-consultants, service providers, suppliers, agents' personnel, to permit the Bank to inspect all accounts, records, and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the Bank.

16. **Approved rates:** As per the attached annexure

**Annexure I**

**Format of certificate**

Certified that the works up to ----- level in respect of construction of ----- at ----- have been executed in accordance with the approved drawings and technical specifications.

Signature  
Name & Designation  
(Official address)

Place:  
Date:

Office seal

## Annexure-2

### ESHS Compliance Plan

After finalization of a contractor, it is mandatory for the contractor to prepare and implement the Environment and Social Management Plan (ESMP). For Health and Safety of workers and community, the plan entailing the below aspects need to be prepared and implemented;

#### A) Social Management Plan:

1. **In case of labour influx**, (if labours are not available locally and to be outsourced from outside district/region/state) the basic residence facility (setting up of camps, provision of residence with all basic amenities) need to be provided. Due to labour influx, there may be risk of communicable disease, gender based violence among workers and community. Hence the plan to avoid/mitigate these factors also need to be prepared and implemented.
2. **At workplace** : The following provisions/measures need to be complied at workplace
  - The provision of clean drinking water, health and hygiene facilities, separate washrooms for male & female, first aid kit, child crèches for women etc.
  - Mechanism to restrict sexual harassment of women and child at construction site, mechanism to prevent child labour and bonded labour, etc.
  - For safety of workers, Safety equipment like provision of personal protection equipment (PPE) for workers, such as safety boots, helmets, masks, gloves, protective clothing, goggles, full-face eye shields, and ear protection, firefighting equipment need to be provided.
3. **Community Safety Measure:** For avoiding the accidents due to increase in traffic at local level, the plan regarding road transport and road traffic management i.e. to provide signs at strategic locations of the roads, install and maintain a display board at each important road intersection on the roads to be used during construction, display boards about information regarding construction works as well as vehicle movements and warning signs etc.. needs to be prepared and implemented.

#### B) Environmental Management Plan

##### I. Air Quality

Possible impacts during construction are dust emission due to activities such as excavation, leveling, movement of vehicles at construction site. Emission due to operation of construction machineries.

**Following mitigation measures should be adopted by the contractors;**

- 1) Construction materials shall be transported to the site in covered trucks, where necessary.
- 2) Land clearing for construction site will be kept at the absolute minimum practicable.
- 3) Layout should be designed to minimize the removal of soil and vegetation
- 4) Topsoil removed will be preserved for later reinstatement purposes by piling it within and along the boundary of the site.

- 5) Dust suppression systems (water spray) shall be put into service as per requirement at the construction site.
- 6) Fuel used for machineries shall be clean and with low Sulphur content.
- 7) Construction machineries used shall have a valid PUC certificate.
- 8) Construction workers shall be provided with clean fuel for cooking.
- 9) Reducing speed of vehicle on Water Bound Macadam (WBM) road within the construction site to 20 km/hr will reduce dust emission.
- 10) Vehicles used shall be Bharat Stage V or VI compliant as per the prevailing regulations.

## **II. Noise quality**

Noise quality shall be impacted due to operation of construction machineries. Mitigation measures should be adopted are as follows;

- 1) Provision of silencers to modulate the noise generated by machines
- 2) Provision of protective devices like ear muff/ plugs to the workers who will be working in the noise prone areas.
- 3) Acoustic enclosure to D.G set shall be provided if used.
- 4) Construction activity generating noise shall be limited to the day time

## **III. Water Use and Quality**

Following water conservation measures should be adopted;

- 1) Curing water shall be sprayed on to the concrete structures instead of free flow of water.
- 2) Concrete structures shall be covered with thick cloth/gunny bags to avoid water rebound and will ensure sustained and complete curing.
- 3) Following mitigation measures should be integrated in case of waste water generated from temporary labour tents or rainwater run-off from construction sites;
- 4) Sewage generated shall be treated in septic tank followed by soak pits.
- 5) Silt traps shall be provided prior to discharge of run-off from construction area into drains.
- 6) An oil trap shall be provided in the drainage line to prevent contamination by accidental spillage of oil and grease.
- 7) Washdown area shall be provided for cleaning of vehicle wheels and the waste water shall be drained properly. Here also a settling pit and baffled oil water separator shall be provided.

## **IV. Soil Quality**

Possible impacts on Soil Quality are due to generation of construction waste and municipal solid waste from workers camps.

**Following mitigation measures should be followed;**

- 1) Construction waste generated shall be collected, segregated and disposed as per the Construction and Demolition Waste Rules 2016.
- 2) Municipal solid waste generated shall be disposed as per Solid Waste Management Rules 2016.
- 3) Used oil generated shall be collected and sold to authorized recyclers.

**V. Design Elements for energy efficiency:**

General measures that shall be adopted in the design for energy efficient and sustainable design of building for Warehouse, Cold Storages, etc. are as follows;

- 1) Building design shall utilize maximum natural daylight and rely minimum on artificial lighting.
- 2) Use low energy Light Emitting Diode (LED) lighting system to reduce their energy usage.
- 3) Waste management based on the concept of reduce, reuse and recycle shall be adopted to promote waste avoidance ahead of recycling and disposal.
- 4) Electrical / electronic equipment used in the facility shall be of 3 star and above rating.
- 5) Warehouse and Retails shall utilize solar energy for internal and external lighting to the extent possible.
- 6) Construction material to the extent possible shall be sourced locally to reduce carbon foot print.
- 7) Building material to the extent possible considering the design requirement shall utilize recyclable material such as fly ash bricks.
- 8) Refrigerator trucks shall be energy efficient and Bharat Stage VI and above compliant as per the prevailing norms.
- 9) Cold Storages and Retails shall use refrigerants that are environment friendly and non-ozone depleting and adhere to Ozone Depleting Substances (Regulation and Control) Rules, 2000 and its amendments.
- 10) HVAC (Heat Ventilation and Air Conditioning) system used shall be energy efficient.

# Layout Drawings

